

## **Detailed Procedure to obtain Right of Way/Road Cutting Permission**

1. The Application is submitted along with the Location Plan to the Executive Engineer, P.W.D based on jurisdiction as per Annexure A.
2. The Application and Location Plan will be referred to the Sub Division for having the Joint Inspection with the Applicant within 15 days of submitting the complete Application.
3. The Application is verified based on the Inspection. The Applicant is notified if the Application and Location Plan is not appropriate as per the Inspection. The Applicant resubmits the Application post rectifying the deficiencies.
4. If the Application is complete, the Report is prepared by Sub Division Office based on Inspection and submitted to Executive Engineer within 1 month of date of submission of complete Application.
5. The Executive Engineer forwards the report to Superintending Engineer and Chief Engineer for the due approval of Government within 8 days of receipt of report from Sub Divisional Office.
6. The Office of Superintending Engineer/Chief Engineer sends back the report to Sub Division Office for additional compliance. If there are no shortcomings observed, the report is sent to Government for their due approval.
7. The Application is sent back to the Sub Division Office if any issue is observed. Once, the approval is obtained from Government, the applicant is informed to deposit statutory charges for reinstatement, ground rent and other statutory charges.
8. The Applicant is granted permission on payment of fees.