CIRCULAR

A copy of Office Memorandum No. 11/1/2017-GAD/28 dated 01/01/2018 from the Under Secretary (GA), bearing this office entry No.1996 dated 09/01/2018, is hereby forwarded for kind information and further needful.

To,
3. The Suptdg. Engineer (Mon & Eva), PWD, Altinho, Panaji-Goa.
5. T.A. (I.T.), Circle IX, PWD, to publish on PWD website.
6. Concerned file
7. Guard file

OFFICE MEMORANDUM

In order to enable the Ministers, Speakers, Deputy Speaker and the other dignitaries on whom the status of cabinet Ministers has been conferred, to efficiently and efficiently discharge their duties, the Government has decided to provide certain minimum infrastructural facility at their private residences such as provision for housing, national flag, security cabin and toilet facilities for the visitors.

In this regard, the Government has laid down the following guidelines:

1. Assets shall be created at private residence of the above mentioned public functionaries only in the interest of the Public, and which shall facilitate the discharge of their official duties.

2. Proposal structural/works of civil nature should be of such a nature and design that it can be dismantled/detached and can be shifted and put to reuse if the cost of such work is likely to exceed Repees One Lakh, then prior approval of the General Administration Department shall be obtained and the work shall be executed through the Public Works Department.

3. Such facilities will be continued till the address dignitaries continue to hold their office. Once the dignitaries cease to hold the office or their higher office, the facilities so provided shall be discontinued and the structure created shall be dismantled wherever possible. The structure/assets shall be left as it is if removal is either not feasible or uneccononic. The decision in this regard shall be taken by the General Administration Department in consultation with the PWD.

Office of the
Suptdg. Surveyor of Works
PWD, Altinho, Panaji-Goa

Date: .......